

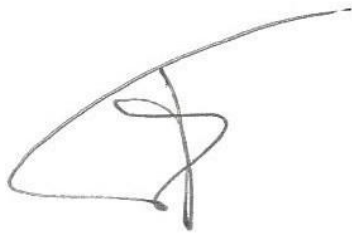
This is the statement of general Health and Safety Policy Statement of Intent and arrangements for selufen limited, company number 09244027, registered in England and Wales at 86-90 Paul Street, London, EC2A 4NE.

The Director, James Stone has overall and final responsibility for health and safety.

All personnel, under the guidance of the Director, James Stone, has day-to-day responsibility for ensuring this policy is put into practice.

Statement of general policy	Responsibility of:	Action/Arrangements
selufen limited is committed to preventing accidents and cases of work-related ill health by managing the Occupational Health and Safety (OHS) risks in the workplace.	James Stone, Managing Director	<ul style="list-style-type: none"> - Maintain and review a current and thorough risk assessment for relevant activities and environments in which selufen limited may operate in addition to this policy and any subsequent arrangements; - Providing and maintaining the relevant and necessary safe and healthy working conditions, providing and maintaining equipment and tools, and ensure safe storage/use of substances.
selufen limited is committed to continually improving the OHS management system and its performance.	James Stone, Managing Director	<ul style="list-style-type: none"> - Undertake an annual review of this policy statement of intent; - Undertake an annual review and internal audit, or more frequently if necessary, of any and all arrangements relating to ensuring a safe working environment for all selufen limited activities; - Undertake an annual review of OHS objectives.
selufen limited is committed to complying with all relevant and applicable legal requirements to which selufen limited subscribes that relates to its OHS hazards.	James Stone, Managing Director	<ul style="list-style-type: none"> - Implement an internal auditing programme to include a review of relevant and applicable legal requirements to which selufen limited subscribes in relation to OHS hazards; - Source updated health and safety legislation and to undertake a review of any new legislation.
selufen limited will provide clear instructions and information, and adequate training, to ensure employees are competent to do their work.	James Stone, Managing Director	<ul style="list-style-type: none"> - Provide a health and safety induction to all new personnel; - Where a risk assessment or any observation highlights the need for additional control measures or guidance, ensure that all personnel are competent; - Communicate this policy and any subsequent arrangements to all personnel and interested parties where appropriate;

Statement of general policy	Responsibility of:	Action/Arrangements
		<ul style="list-style-type: none"> - Provide OHS objectives for selufen limited and ensuring that all personnel understand their role, responsibilities and obligations in the delivery of a safe working environment.
selufen limited will engage and consult with employees on day-to-day health and safety conditions.	James Stone, Managing Director	<ul style="list-style-type: none"> - Provide and instil a culture where all interested parties can raise any concerns or question any arrangements to ensure any day-to-day conditions are adequate and conducive to a safe working environment;
selufen limited will implement emergency procedures – evacuation in case of fire or other significant incident.	James Stone, Managing Director	<ul style="list-style-type: none"> - Review all policies and arrangements with all personnel on an annual basis;
selufen limited will provide the framework for setting and reviewing OHS objectives.	James Stone, Managing Director	<ul style="list-style-type: none"> - Provide refresher training to all personnel in relation to the current and relevant requirements of the current OHS management system.

Signed: James Stone, Director of selufen limited		Issue Date:	1 st November 2016
		Review Date:	1 st November 2017

Health and safety law poster is displayed at:	Distributed by e-mail
First-aid box is located:	At the Head Office or where identified as appropriate, distributed to employees when away from the Head Office
Accident book is located:	At the Head Office